



Land Core Group မြေအကျိုးခွင့်

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Consultants for rough text editing, copy editing, diagram design, and layout design

1. Background

Land Core Group (LCG) is a Myanmar NGO that is promoting accountable, just, and equitable land governance in Myanmar. We work with government and civil society to contribute to the reform of policies, laws and procedures that impact the land rights of women and men smallholder farmers and indigenous communities and to improved implementation of policies, laws and procedures that help to protect those rights. LCG has worked directly with government, trained and supported CSO partners, facilitated information sharing, conducted research, and organized and facilitated multi-stakeholder dialogs.

LCG is an independent organization and represents its own views while also supporting civil society engagement in policy processes.

An important part of LCG's work is research and knowledge production on themes related to land governance.

In producing research reports and other knowledge products, we typically have a need for rough text editing, final copy editing, diagram design, and layout design.

We are currently seeking 1-3 consultants who can help with these functions as the need arises. Currently our main need is for work in the English language. We already have a number of projects for which we need consultant services.

2. Job description

We are seeking 1-3 consultants who can assist with some or all of these tasks (using English language):

- Rough editing (native English speaker): Improving the logical flow, overall structure, and paragraph structure of reports and other knowledge products and identifying the need for additional references, other substantiating evidence, explanations, etc.
- Copy editing (native English speaker): Improving sentence structure, word choice, grammar, etc., formatting footnotes, references, tables, etc., and otherwise polishing and finalizing the text.
- Diagram design: Based on rough sketches and a reading of the text, assessing the appropriateness of diagrams and need for them and producing quality diagrams in Adobe Illustrator that can be used in the final reports or other knowledge products to help improve comprehension.
- Layout design: Designing the layout of the final report or other knowledge product in In Design.

3. Requirements

The successful candidate will have skills and demonstrated track record in one or more of the above areas.

The following additional qualifications are also desirable:

- Familiarity with NGOs and NGO reports
- Familiarity with the Myanmar country context
- Familiarity with land and governance issues

Consultants for rough editing and copy editing should be native English speakers.

4. Application

Please submit the following documents by 15th October, 2020 to tmnaing@lcmyanmar.org , with copy to sdwah@lcmyanmar.org and “knowledge products – consultant” in the subject line.

- A cover letter identifying which of the four roles listed above you are applying for, why you are qualified for them, and how much you will charge for your services.
- A CV
- Contact details for two relevant references.
- Samples of your work.