



Vacancy Announcement: IT Consultant

Application deadline: 5 December, 2020

Title	: IT Consultant
Organization	: Land Core Group
Number of positions	: 1
Duration	: 7 days
Vacancy No.	: LCG/VA/20-05
Duty Station	: Yangon
Deadline of Application	: 5 December, 2020

Background:

Land Core Group (LCG) is a local NGO promoting fair and equitable land governance in Myanmar. We work with government and civil society to reform policies, laws and procedures that impact the rights of women and men smallholder farmers and indigenous communities to access, use and control land and natural resources, and improve implementation of policies, laws and procedures that help to protect those rights.

Currently, LCG is looking for a qualified IT Consultant to improve the reliability and performance of LCG's IT services (with a focus on internet reliability and performance). The specific objective is to build the capacity of LCG's IT Officer to improve and maintain LCG's internet service, improve the IT policy, improve staff's knowledge of IT, and plan and budget for future IT systems.

Overall Responsibility:

The IT Consultant will help to improve the organization's performance with regard to IT. He/she will directly report to LCG's Communications Coordinator, and work closely with the Technical Advisor and Deputy Director-Programs.

Main Duties and Responsibilities:

1. Help LCG's IT Officer assess internet service options and current constraints on internet service and propose one or more options for improved service as well as guidance for internet use in the LCG office.
2. Help the IT Officer oversee installation of improved internet service, including any related IT upgrading necessary.
3. Support the IT Officer in improving the IT policy, improving staff's knowledge of IT, and planning and budgeting for future IT systems.

Qualifications:

- University degree or relevant qualification in IT
- Minimum of three years of professional experience in the NGO environment and/or IT experience
- Strong knowledge of IT networks and systems.
- Attention to detail, capable of meeting high standards, and good problem-solving, analytical and technical skills.
- Written and verbal fluency in English
- Good personal organization skills, including time management and ability to meet deadlines

Timeline

The Consultant is expected to spend seven days on this assignment. He/she should reach agreement with the IT Officer on how best to allocate this time. The assignment is expected to be carried out in December 2020.

How to apply:

Qualified applicants are requested to submit (1) a cover letter (referencing the job title and specifying the expected **consultancy fee**) and (2) an updated CV, at latest by **5 December, 2020** by email to the following email address: tmnaing@lcmyanmar.org, copying to isaackth@lcmyanmar.org.